Note of a meeting held on 5th July, 1965, to consider the proposed Establishment Plan and salary structure of the combined Children's Home at Haut de la Garenne.

Present: John Le Marquand, Senator
R.R. Jeune, Deputy of St.Helier
A.C. Queree, Deputy of St.Ouen

In Attendance: H.C.A. Wimberley, M.A. Director of Education
J.H. Cabot, Senior Administrative Assistant
Miss P.L. Thornton

1. The meeting was convened by Act of the Education Committee of 23rd June, 1965 to consider the proposed establishment pland and salary structure of the combined Children's Home at Haut de la Garenne.

2. The meeting decided to recommend that the name, function and official designation of Haut de la Garenne should remain as at present and not be altered to include the title Special Reception Centre.

3. The meeting considered the salary scales for staff in (a) Children's Homes and (b) Remand Homes(Scale B) and decided to recommend that:-

i. The Superintendent of Haut de la Garenne should continue to be paid on the National Joint Council Scale of Salaries and Emoluments for Superintendents of Children's Homes of the appropriate size and receive in addition an allowance of £250 annually as recognition of his special responsibility for the reception of all types of children.

Any letter of recognition or professional qualification in child care to continue to rate for a qualification allowance of £60 in addition to the basic N.J.C. scale.

ii. The Matron to remain as at present on the N.J.C. scale of salaries and emoluments for Matrons of Children's Homes, and receive where appropriate the £60 qualification allowance.

iii. The Deputy Superintendent to remain on the present J.J.C. scale of salaries and emoluments and receive a responsibility allowance of £100 annually and the qualification allowance of £60 as appropriate.

iv. The Assistant Matron to continue to be paid on the N.J.C. scale of salaries and emoluments for Housemothers and receive a responsibility allowance of £50 annually and the qualification allowance of £60 where appropriate.

[redacted]

v. The Assistant Matron (Nursery Wing) to be paid on the appropriate Whitley Council Scale of salary and emoluments for States Registered Nurses whilst the present holder of the post was in office and the qualifications reviewed when the post became vacant.

vi. All other existing professional staff to be paid on the appropriate scale of salaries and emoluments, for their qualifications and functions, either N.J.C. or Whitley Council.

Future appointments to take account of the duties and responsibilities required of the posts under review.